

City of Galion Weekly Report Week of July 18

Service Department

Issues for immediate attention: Applying mulch under playground equipment in parks.

This week:

- Mowing
- Spreading Mulch in exercise stations at East Park
- Maintenance projects in Heise Park and painting playground equipment
- Various catch basin repairs
- Jetting and cleaning sanitary sewer lines
- Pothole patches

Next week:

- Mow
- Pavement repairs on cut outs from waterline repairs, various routes
- Park maintenance on all parks
- Rebuild catch basins on various streets
- Clean and jet sewers

Long-term projects: Pavement repairs on various streets (Mill and Fill), rebuild softball fields at Peco, and set poles and cable to protect Amick grass areas.

Police Department

This week: Got all of the cameras at the Splash Park up and running and painted the lines for the Safety Town bikes.

Long-term projects: Getting all officers into mandatory "Policing in the 21st Century" 8-hour training, preparing for Safety Town, August 1-4, 2016, and getting a quote from Carter Electric to replace as many of our fluorescent lights as possible.

Water Treatment Plant/Waste Water Treatment Plant

Issues for immediate attention: Keep water balanced at the swimming pool; backwash splash park sand filter, clean cartilage filters and balance water; Water Treatment Plant operations and maintenance; Harmful Algae Bloom sampling; repair mower; lift station repair at HTI building.

This week:

- Various chemical deliveries at the pool.
- The chemical feed controller was returned after warranty work.
- Cleaned filters at the splash park.
- Plant operations and maintenance.

- Mowing.
- HAB samples taken to EPA.
- Processed sludge.
- Setting up steps for Fenton Maintenance.

Next week: Maintain chemistry at the pool, equipment monitoring at the splash park, HAB sampling, plant maintenance and operations.

Long-term projects: Itemize repair and replacement of pool equipment and building, continue sampling and plant repairs at the Water Treatment Plant as needed, and backup power supply and screw pump replacement at the WWTP.

Electric Department

This week:

- Change out transformer at Hospital
- Tree clearing on the East side
- Organize transformers in yard
- Get serial numbers to scrap out old transformers
- Run locates, new services, trouble calls, and wildlife-caused issues
- Repair weather-related damage to First Avenue and Murray Street areas
- Tag circuits coming out of all subs for future mapping
- Vehicle and equipment maintenance
- Install wires for remaining cameras at the splash park
- Help contractors come up with game plan for next section of rebuild
- Meet with engineering firm to check contractor progress

Next week: Work with hotel site project manager on electrical needs, start process of where to place step down transformers for HTI and work with schools for press box issues.

Long-term projects:

- Rebuild all of East end
- 4kv tear out at Dawsett sub
- 4kv tear out of lines down tracks and behind Hessenauer and SSCC
- Line relocation for expansion projects
- Continue to phase out Mercury Vapor and Metal Halide bulbs in street lighting
- Pole line for hotel and out to 30 on 598 for future expansion
- Finish underground project in Hessenauer area after WWTP gets generator
- Build step down bank for SSCC for continued feed of 4kv to interior transformers
- Find contractor to add components to Hospital switchgear to enable automatic switching between subs
- Continue to clear trees from power lines
- Pull poles from rebuild as phone and cable move their stuff to newer ones
- Straighten the pole line out 598 that belongs to the phone due to our stuff being on them and it leaning
- Evaluate and carry out simple maintenance at the substations

Utility Office

Issues for immediate attention: Prepare Storm Water Credit Form and Procedure for the August Utility Committee meeting.

This week:

- Completion of Scope of Work for Health/Utility Office Remodel
Tentative Date for pre-bid meeting – August 4, bids due August 12
- Processed 1,130 mail payments totaling \$476,853 using our EZ Scan System
- Processed 511 ACH payments totaling \$87,280
- Processed 695 walk-in payments
- 301 on-line payments were received for a total of \$48,470
- Meter Readers read 2,174 electric meters and 1,993 water heaters

Long-term activities: Identification of those closed accounts that are no longer collectible and placing them in a write-off status to be forwarded to the auditor for approval.

Fire Department

This week: Ongoing fire inspections and community prevention activities, fireworks planning, attended Galion Safety Council, ordered supplies for Fire Prevention Week activities at the schools, and hose testing software was updated.

Next week: FEMA grant projects demonstrations to be scheduled.

Long-term activities: Ambulance Committee set up to develop Specs for 2017 purchase. 2016 Hose and pump testing to start when time allows.